

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF APRIL 11TH, 1935.

The Board of Public Works met in the offices of the State Treasurer, Annapolis, Maryland, on April 11th, at twelve o'clock, noon.

Present -

Harry W. Nice, Governor.
Wm. S. Gordy, Jr., Comptroller.
Hooper S. Miles, Treasurer.

The Board proceeded to open proposals for the purchase of \$5,500,000.00, Three Per Cent, Emergency Bond Issue of 1935, Issue of April 15th, 1935, in accordance with advertisements appearing in the "Baltimore Sun" and the "Baltimore News" of March 22nd, 23rd, 26th, 28th, April 2nd, 4th, 8th, and 9th, as follows:

STATE OF MARYLAND

TREASURY DEPARTMENT

-- --

\$5,500,000.00 THREE PER CENT. "EMERGENCY BOND ISSUE OF 1935."

Annapolis, Md.

Pursuant to Chapter 91 of the Acts of the General Assembly of Maryland of 1935, providing for the issue of the Certificates of Indebtedness herein mentioned and described, and pursuant also to a resolution of the Board of Public Works of Maryland passed on the 18th day of March, 1935, and on file and open to inspection in the office of the said Board in Annapolis, Maryland, the Treasurer of the State of Maryland will receive bids or proposals for Certificates of Indebtedness of the State of Maryland as follows:

\$5,500,000.00 THREE PER CENT.
CERTIFICATES OF INDEBTEDNESS
KNOWN AS "EMERGENCY BOND ISSUE
OF 1935."

*Amend
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Said Certificates of Indebtedness will all be dated April 15th, 1935. They will bear interest at the rate of three per centum per annum, payable semi-annually on the 15th days of October and April, respectively, in each and every year during the continuance of the loan. The principal of said loan will be payable upon the Serial Annuity Plan, as more fully set forth in said Act of 1935, Chapter 91, as follows:

"EMERGENCY BOND ISSUE OF 1935"

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
"A"	\$331,000.00	April 15, 1938
"B"	344,000.00	April 15, 1939
"C"	358,000.00	April 15, 1940
"D"	372,000.00	April 15, 1941
"E"	387,000.00	April 15, 1942
"F"	402,000.00	April 15, 1943
"G"	418,000.00	April 15, 1944
"H"	435,000.00	April 15, 1945
"I"	453,000.00	April 15, 1946
"J"	471,000.00	April 15, 1947
"K"	490,000.00	April 15, 1948
"L"	509,000.00	April 15, 1949
"M"	530,000.00	April 15, 1950

The said Certificates of Indebtedness will be of the denomination of \$1,000 each, subject to registration as to principal, and all will be issued with interest coupons attached.

This loan and the interest payable thereon is exempt from the Federal income tax, and from State, County and Municipal taxation.

The said bids or proposals must be delivered to the Treasurer of the State at his office in Annapolis, Maryland, before 12 o'clock noon on THURSDAY, APRIL 11th, 1935. Each bid must be for cash on delivery, and must be enclosed in a sealed envelope addressed on the outside "Proposal for Emergency Bond Issue of 1935." Each bid must be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per cent. of the par value of the amount bid for. All bids or proposals will be opened at 12 o'clock noon on THURSDAY, APRIL 11, 1935, in the presence of the undersigned.

On the opening of said proposals, as many of said Certificates of Indebtedness as have been bid for, not exceeding, however, the amount for which proposals are invited may be awarded by the Governor, the Comptroller of the Treasury and the Treasurer, or a majority of them to the highest responsible bidder or bidders therefor for cash; and if two or more responsible bidders have made the same bid and such bid is the highest and the certificates so bid for by such highest responsible bidders are in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The undersigned may, in their discretion, accept one bid for all of said loan or separate bids for parts of said loan, as may produce the largest amount, and they may in their discretion accept bids which may be for parts of said loan, but are not for all, and they reserve the right in their discretion to reject all bids or any bids.

The Certificates of Indebtedness awarded will be delivered to the successful bidder or bidders, upon receipt of the amount of the successful bid or bids on MONDAY, APRIL 15, 1935, at the office of the State Treasurer Annapolis, Md.

Bidders are referred to the said Chapter 91 of the Acts of the General Assembly of Maryland of 1935, as containing the full terms and provisions of this loan.

It is one of the terms of this offering that the bonds when issued will be the legal and valid binding obligations of the State. The opinion of the Attorney-General of Maryland and the opinion of Ritchie, Janney, Ober & Williams and Mullikin, Stockbridge & Waters to this effect will be delivered to the successful bidder. Bidders may, if they wish, make the legality and validity of the bonds one of the terms of the bid by making the bid "subject to legality" or using any equivalent form of expression, but without leaving this question to the decision of the bidders or their counsel. All bids conditioned upon the approval of bidders or counsel, whether named or unnamed, will be treated as conditional bids and rejected, unless the condition is waived by the bidder to the satisfaction of the Board before the opening of the bid.

HARRY W. NICE
Governor.
WM. S. GORDY, JR.,
Comptroller of the
Treasury
HOOPER S. MILES
Treasurer.

THE BIDS RECEIVED WERE AS FOLLOWS -

MERCANTILE TRUST COMPANY
OF BALTIMORE

April 11, 1935.

The Honorable Hooper S. Miles, Treasurer,
State of Maryland,
Annapolis, Maryland.

Dear Sir:-

For all but no part of the following described, legally issued, properly executed, direct general obligation of the State of Maryland, namely \$5,500,000. "Emergency Bond Issue of 1935" Certificates of Indebtedness to bear interest at the rate of three per centum per annum, to be dated April 15, 1935, and to mature serially April 15, 1938 to April 15, 1950 inclusive, without option of prior payment, to be in coupon form in the denomination of \$1,000. registerable as to principal only, semi-annual interest payable April 15 and October 15 and as further described in official notice of sale signed, Harry W. Nice,

Governor; William S. Gordy, Jr., Comptroller of the Treasury and Hooper S. Miles, Treasurer, we bid the sum of \$107.699 for each \$100. Certificate, and accrued interest from date of Certificate to date of delivery thereof.

It is understood that we shall be furnished, without expense to us, at time of or prior to the delivery of these certificates, satisfactory legal opinion of the Attorney General of the State of Maryland, approving the validity of the certificates, together with certified papers examined by him; also with the approving opinion of Messrs. Ritchie, Janney, Ober & Williams and Mullikin, Stockbridge & Waters, attorneys, Baltimore, Maryland.

As evidence of our good faith in bidding, we enclose certified check in amount of \$275,000. payable to the order of the Treasurer of Maryland. If this proposal is accepted this check is to be retained as part payment for the above \$5,500,000. Certificates; otherwise it is to be returned immediately to us.

This bid is for immediate acceptance.

Very truly yours,

Mercantile Trust Company of Baltimore
First National Bank, New York
Stone & Webster and Blodget, Inc.
The Northern Trust Company,
R. W. Pressprich & Co.,
Kidder, Peabody & Co.
Darby & Company
First National Bank of Baltimore
Mercantile-Commerce Bank & Trust Co.
Baker, Watts & Company
Stein Bros. & Boyce
Robinson, Miller & Company, Inc.
Phelps, Fenn & Co. N.Y.

By: MERCANTILE TRUST COMPANY OF BALTIMORE

/s/ Charles W. Johnson.
Manager Bond Department.

HALSEY, STUART & CO.
Inc.
35 Wall St.
New York, N.Y.

April 11, 1935.

Hon. Hooper S. Miles, Treasurer,
State of Maryland
Annapolis, Maryland.

Dear Sir:

For All or None of Five Million Five Hundred Thousand Dollars (\$5,500,000) STATE OF MARYLAND CERTIFICATES OF INDEBTEDNESS, offered for sale on Thursday, April 11, 1935, at noon, which certificates are to be general obligations of the State, payable from unlimited ad valorem taxes, to be issued in coupon form in the denomination of \$1,000 registerable as to principal only, principal and semi-annual interest, April 15 and October 15, payable in Baltimore, the Certificates to be dated April 15, 1935 and to mature April 15, 1938 to 1950 both inclusive, according to the following schedule:

\$331,000	1938	\$435,000	1945
344,000	1939	453,000	1946
358,000	1940	471,000	1947
372,000	1941	490,000	1948
387,000	1942	509,000	1949
402,000	1943	530,000	1950
418,000	1944		

and in all other respects as set forth in the official notice of sale, we will bid Par and accrued interest to date of delivery plus a premium of \$415.525 for Certificates bearing interest at the rate of three percentum per annum. (107.555)

It is understood that the Certificates will be delivered to us accompanied by the unqualified approving opinions of the Attorney General of the State of Maryland, Messrs. Ritchie, Jamney, Ober & Williams and Messrs. Mullikin, Stockbridge & Waters which opinions will be furnished by the State

We are enclosing herewith our good faith check in the amount of \$275,000 to be held by you pending the fulfillment of our contract if we are the successful bidder. If our bid is not successful, please return our check immediately.

Respectfully submitted,

HALSEY, STUART & CO., INC.
 BANCAMERICA-BLAIR CORPORATION
 LADENBURG, THALMANN & CO.
 DICK & MERLE-SMITH
 MANUFACTURERS & TRADERS TRUST CO
 HEMPHILL, NOYES & CO.
 BACON, STEVENSON & CO.
 ADAMS, MCENTEE & CO., INC.
 B. J. VAN INGEN & CO., INC.
 STIFEL, NICHOLAUS & CO., INC.
 W. W. LANAHAN & CO.
 NEWTON, ABBE & CO.
 SHIELDS & CO.
 EQUITABLE TRUST CO., BALTIMORE
 STERN BROS. & CO., KANSAS CITY

By: /s/ Halsey, Stuart & Co.
 J.H.

THE NATIONAL CITY BANK
OF NEW YORK

NEW YORK

April 11, 1935.

Treasurer of the State of Maryland,
Annapolis, Maryland.

Dear Sir:-

For all but no part of the following described, legally issued, properly executed, direct general obligations of the State of Maryland, namely \$5,500,000 Certificates of Indebtedness, known as "Emergency Bond Issue of 1935", offered for sale April 11, 1935, bearing interest at the rate of three per centum per annum, payable semi-annually on April 15 and October 15; to be in coupon form in denomination of \$1,000; to mature without option of prior payment

- \$331,000 on April 15, 1938
- 344,000 on April 15, 1939
- 358,000 on April 15, 1940
- 372,000 on April 15, 1941
- 387,000 on April 15, 1942
- 402,000 on April 15, 1943
- 418,000 on April 15, 1944
- 435,000 on April 15, 1945
- 453,000 on April 15, 1946
- 471,000 on April 15, 1947
- 490,000 on April 15, 1948
- 509,000 on April 15, 1949
- 530,000 on April 15, 1950;

and as further described in the attached notice of sale which is hereby made a part of this bid, we will pay \$5,903,694 50/100, equivalent to \$107.3399 for each \$100 par value of Certificates of Indebtedness, and accrued interest from the date of the issue to delivery thereof.

This bid is subject to our being furnished, without cost to us, at the time of or prior to the delivery of the Certificates of Indebtedness, with the satisfactory legal opinions of the Attorney General of the State of Maryland and of Ritchie, Jamney, Ober & Williams, and Mullikin, Stockbridge & Waters, Esqs., approving the validity of the issue; also with copy of the record of proceedings and other certified papers examined by them.

To qualify this bid, we enclose herewith the required check in the amount of \$275,000, drawn to the order of the Treasurer of the State of Maryland. It is understood that if we are the successful bidders for this issue, our check will be retained as partial payment of the total purchase price named herein, but if we are not the successful bidders, this check will be returned to us immediately upon the award of the Certificates of Indebtedness.

This bid is for immediate acceptance.

Very truly yours,

THE NATIONAL CITY BANK OF NEW YORK
BROWN, HARRIMAN & CO. INC.
EDWARD B. SMITH & CO.
FIRST BOSTON CORPORATION
BLYTH & CO. INC.

FIRST OF MICHIGAN CORPORATION
 GEO. B. GIBBONS & CO. INC.
 ELDREDGE & CO. INC.
 SCHAUMBURG, REBHANN & LYNCH
 KELLEY, RICHARDSON & CO. INC.
 ROOSEVELT & WEIGOLD INC.
 FIRST NATIONAL BANK, ST. PAUL
 UNION TRUST CO. OF MARYLAND
 OWEN DALY & CO

By

/s/ Owen Daly & Co.

ALEX. BROWN & SONS
 BALTIMORE, MARYLAND

April 11, 1935.

Honorable Hooper S. Miles, Treasurer
 State of Maryland
 Annapolis, Maryland.

Dear Sir:

For all, but not for any part, of the \$5,500,000 State of Maryland 3% Certificates of Indebtedness known as "Emergency Bond Issue of 1935", offered for sale April 11, 1935, to be dated April 15, 1935 and to mature serially April 15, 1938 to 1950 inclusive, as described in the attached notice of sale which is hereby made a part of our bid, we will pay \$107.111 and accrued interest to date of delivery for each \$100 principal amount thereof.

The above Certificated of Indebtedness are to be legal, valid, and binding general obligations of the State of Maryland, the State agreeing to furnish the opinion of the Attorney-General of Maryland and the opinion of Messrs. Ritchie, Janney, Ober & Williams and Mullikin, Stockbridge & Waters, showing same prior to delivery.

We enclose our certified check for \$275,000 drawn to the order of the Treasurer of Maryland, as a deposit in accordance with the terms of our bid, which we ask to have returned promptly to our representative in case the Certificates of Indebtedness are not awarded to us.

Yours very truly,

Alex. Brown & Sons
 The Chase National Bank
 Salomon Bros. & Hutzler
 L. F. Rothschild & Co.
 F. S. Moseley & Co.
 Mason-Hagan, Inc.
 Starkweather & Co., Inc.
 Lee Higginson Corporation
 Goldman, Sachs & Co.
 The Boatmen's National Bank

Foster & Co., Inc.
Hannahs, Ballin & Lee
Whiting, Weeks & Knowles, Inc.

By: /s/ ALEX BROWN & SONS

BANKERS TRUST COMPANY
16 Wall Street
New York

April 11, 1935

The Honorable Hooper S. Miles, Treasurer
State of Maryland
Annapolis, Maryland.

Dear Sir:

For all but no part of the following described,
legally issued, properly executed direct general obligations
of the State of Maryland, namely \$5,500,000 "Emergency Bond
Issue of 1935" Certificates of Indebtedness, to bear interest
at the rate of three per centum (3%) per annum, to be dated
April 15, 1935, to mature April 15th each year

\$331,000	Series "A"	1938	\$418,000	Series "G"	1944
344,000	" "B"	1939	435,000	" "H"	1945
358,000	" "C"	1940	453,000	" "I"	1946
372,000	" "D"	1941	471,000	" "J"	1947
387,000	" "E"	1942	490,000	" "K"	1948
402,000	" "F"	1943	509,000	" "L"	1949
			530,000	" "M"	1950

without option of prior payment, to be in coupon form in the de-
nomination of \$1,000, registerable as to principal only, principal
and semi-annual interest (April 15 and October 15) payable in
Baltimore, Maryland and as further described in official notice of
sale signed Harry W. Nice, Governor; William S. Gordy, Jr., Com-
ptroller of the Treasury and Hooper S. Miles, Treasurer;

We will pay the sum of \$5,882,794.50 or \$106.9599
for each \$100 par value of certificates and accrued interest from
date of the certificates to date of delivery to us.

This bid is made subject to our being furnished with-
out expense to us, at time of or prior to the delivery of these
certificates, legal opinions of the Attorney General of the State of
Maryland; Ritchie, Janney, Ober & Williams and Mullikin, Stockbridge
& Waters, approving the validity of the certificates.

As evidence of our good faith in bidding, we

enclose certified check in the amount of \$275,000 payable to the order of "The Treasurer of Maryland". If this proposal is accepted, this check is to be retained as part payment for the above mentioned \$5,500,000 Certificates of Indebtedness; otherwise to be returned immediately to us.

This bid is for immediate acceptance.

Yours Very truly yours,

Bankers Trust Company
Chemical Bank & Trust Company
Field Glore & Company
Estabrook & Co.
Lazard Freres & Co. Inc.

R. L. Day & Co.
E. H. Rollins & Sons
J. & W. Seligman & Co.
Robert Garrett & Sons
G.M.-P Murphy & Co.
Strother, Brogden & Co.

By:

Robert Garrett & Sons
J. S. Robt. Garrett & Sons

Amend
Upon motion of the Comptroller, seconded by the Treasurer the bid of \$107.699 of the Mercantile Trust Company of Baltimore and Associates was accepted and the bonds awarded to that bidder.

The Governor took up with the Board the question of compensation for legal services rendered the Board by the law firms of Ritchie, Jenney, Ober and Williams and Mullikin, Stockbridge & Waters in furnishing opinions on the legality of the Emergency Bond Issue of 1935.

After discussion it was agreed that each of these firms should receive the sum of \$1,250.00 for the services rendered by them on the April 15th, 1935 Issue of the loan, and the further sums of \$250.00 each for their certifications for the October 15th, 1935 installment of the loan, and \$250.00 each for the certifications of the October 15th, 1936 installment of the loan.

It was further agreed that these same law firms should be retained to furnish legal opinions in connection with the issuance of the General Bond Issue of 1935, of which there will be an installment of \$100,000.00 on August 15th, 1935, and installment of \$350,000.00 on April 1st, 1936, and installment of \$55,000.00 on August 15th, 1936; and an installment of \$350,000.00 on April 1st, 1937.

It was agreed that the fees to be paid for the opinion to be furnished in connection with the August 15th, 1935 installment of this loan would be \$250.00 to each firm, and that each firm would get \$50.00 in addition for the certifications on the installments of April 1st, 1936, August 15th, 1936 and April 1st, 1937.

The Secretary presented to the Board an offer made by Maurice Ogle, Annapolis, Maryland of \$15.00 for the purchase of one of the sections of the steel filing cabinets left in the Land Office after the Commissioner had moved to the Hall of Records.

The Board accepted the offer and authorized the Secretary to arrange to turn the cabinet over to Mr. Ogle.

The Board also authorized the giving of any part of this steel equipment left in the old Land Office to any of the State Departments having need for equipment, or to the offices of any of the Clerks of Court, or Registers of Wills throughout the State who might be able to use some of the equipment.

Mr. Henry L. Morris made an offer of \$25.00 for the old couch which had been in the private office of the Land Commissioner and was left there after the Commissioner's office moved to the Hall of Records.

The Board accepted Mr. Morris' offer.

The following letter addressed to the Governor by Mr. Abel Wolman, Chairman, Maryland State Planning Board was read and considered -

MARYLAND STATE PLANNING BOARD

1245 Balto. Trust Bldg.
Baltimore, Md.
April 4, 1935.

Honorable Harry W. Nice,
Governor,
State of Maryland,
Annapolis, Maryland.

Dear Sir:

I am informed by the National Resources Board of Washington, that they require a letter from you indicating that the State of Maryland will give assistance to the Maryland State Planning Commission to the extent of office space, stenographic aid, and some technical assistance, before the National Resources Board will allocate any additional funds for the operations of the Maryland State Planning Commission.

If you consider the work of the State Planning Commission to be of value to the State of Maryland, it would appear to me that such a letter from you to the National Resources Board is essential. The Federal agency has given us considerable support in the way of technical service which I am very anxious to have continue for the State of Maryland.

I hope that you will see your way clear, therefore, to guaranteeing such support as suggested above.

Very truly yours,

/s/ Abel Wolman,
Chairman

The Board requested the Secretary to get in touch with Mr. Wolman and advise him it will be satisfactory for him to make use of one of the Committee Rooms of the State House at Annapolis, and to employ stenographic aid and technical assistance for the purpose of working out a plan whereby Maryland may obtain funds from the Federal Government, the expenses to be paid from the Contingent Fund of the Board of Public Works.

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The following letter from State Senator J. Allan Coal, was read and considered -

SENATE OF MARYLAND
Annapolis, Md.

4/9/35

Mr. Jos. O. McCusker,
State Comptroller's Office,
Annapolis, Md.

Dear Mr. McCusker:-

I have your letter with enclosures relative to Mr. Lancaster - caretaker at State House, St. Mary's City, Md.

I have discussed the matter with the gentleman and as per his figures which I believe correct there is due him \$187.50 for Oct, Nov, and half of Dec (34).

If there is, any way you can advance this to him, (for there is nothing in Budget for this year to take care of it as I understand the situation,) Mr. Lancaster authorizes me to request that you send to him c/o County Trust Co. at Leonardtown, which institution has made him several small advances against amount due him.

The new Tercentenary Commission has not as yet arranged for a caretaker, the State House having been closed last Dec 15th as there were no funds in hand, but it is expected that shortly someone will be employed, though I rather expect at a somewhat smaller figure than Mr. Lancaster has previously worked for.

It is my recollection that a sufficient amount was included in the budget for 1936 and 1937 to meet this expense, and I will appreciate it if you will advise me as to the best way to arrange for the pay of a caretaker for the balance of this fiscal year. Either of the local Banks would of course be glad to finance the caretaker provided definite assurance could be had that they would be reimbursed when funds were available, and I assume that an order from whoever might be appointed caretaker, to the Comptroller authorizing him to make the reimbursement would be all sufficient.

I will appreciate it if you can provide for the overdue payment due Mr. Lancaster, and forward same as suggested above, c/o County Trust Co. Leonardtown. Any advice you can give me as to future arrangements will be greatly appreciated, and I also want to take advantage of this opportunity to thank you for the many courtesies extended during the past session of the legislature.

With kind regards I beg to remain,

, Sincerely yours,

/s/ J. Allan Coad.

The Board was of the opinion that there is something due Mr. Lancaster for the services rendered by him to the Maryland Tercentenary Commission, but that they did not want to regard the services rendered by him as regular employment.

The Secretary was directed to write to Senator Coad and ask him to get in touch with Mr. Lancaster and determine on some amount to be paid to Mr. Lancaster as full settlement for the State's obligation to him.

The Board also is desirous of having Senator Coad make some recommendation as to what might be done to have some one look after the State's property at St. Mary's City, it being the opinion of the Board, however, that this service can be obtained at a lower rate of pay than that asked by Mr. Lancaster for the services heretofore rendered by him.

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The Comptroller took up with the Board the question of the advisability of selling the Northern Central Railway Annuity at this time because of the favorable conditions existing in the Securities Market at this time.

The Governor stated that he would like to give the matter some further thought before reaching any decision as to what should be done in the matter.

It was decided to defer action until a later meeting.

The following letter from Mr. Walter N. Kirkman, was read and considered -

STATE DEPARTMENT OF HEALTH

April 10, 1935.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:

I attach hereto a statement and letter from Mr. John L. Dunkle, Principal of the State Normal School of Frostburg, requesting the sum of \$1733.00 to be made available to his institution for the balance of the current fiscal year.

Mr. Dunkle sets forth a number of items which he claims need to be increased, amounting to \$3583.00. To offset these increases he expects surpluses in other accounts amounting to \$1050.00 to which is to be added \$800.00 additional to be collected from students' fees, leaving the sum of \$1733.00 necessary to balance his budget for the balance of the year.

Attention is directed to two factors affecting this budget:

First, increases in item No. 3, Instructors, and Item no. 4, Social Director, of \$2371.60 and \$626.40, respectively, appear to be due to the fact that the Normal Schools have been developed into four year Teacher Colleges necessitating the employment of certain full time people in items Nos. 3 and 4 who last year were employed on a part time basis. If the Normal Schools are to continue as four year Teacher Colleges, I believe the employment of these full time people will be necessary.

The second factor relates to the rent allowed the Principal of the School. As I understand it, in order to compensate the situation of the Principal of the Frostburg Normal School to that of the Towson Normal School, in which latter case the State supplies a house for the Principal, the head of the Frostburg Normal School was allowed \$75.00 a month rental for a home in lieu of being supplied one by the State. The Principal of the Frostburg School formerly received \$5000.00 but during the current budget a reduction of 15%, or \$750.00, was made so that he now receives \$4250.00. Since the allowance for rent was also regarded as a salary item, since the amount was paid directly to the Principal, a reduction of 15% was imposed against this item also, so that \$765.00 is allowed in the current budget. The Principal apparently claims that he is entitled to the \$900.00 and in the adjustments herewith submitted has included the difference between \$765.00 and \$900.00, or \$135.00., in his estimate of the increased amount needed. In other words, included in the

\$1733.00 which is requested, there is an item of \$135.00 to restore the cut of 15% imposed against the appropriation of \$900.00 which he formerly received in lieu of a house.

Whether or not this amount is allowed, together with the sums necessary to continue the employment of full time instructors and a social director; is, of course, within the discretion of your Board. I believe the amounts for fuel, \$100.00, and light, heat, power and water, \$350.00, are necessary.

Mr. Dunkle's request is supported by Dr. Cook whose letter you will find with the other correspondence.

Respectfully
submitted,

/s/ Walter N. Kirkman.

Walter N. Kirkman.

WNK*MAA

The Board was agreeable to Mr. Kirkman's recommendations as to all of the items with the exception of that for rent, and authorized an allowance of \$833.00 out of the Emergency Reserve Fund to be credited to the account of the State Normal School at Frostburg.

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The following letter from Mr. Kirkman' was read and considered -

STATE DEPARTMENT OF HEALTH

April 10, 1935.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:

I attach hereto correspondence with the Spring Grove State Hospital beginning on October 17, 1934, at about which time Dr. Garrett called me and stated that the floors in the bath rooms of the Administration Building at Spring Grove State Hospital, which building was erected in about 1876, were found to be in a dangerous condition and needed immediate replacement. The plumbing also needed replacing and

an emergency condition existed which called for an expenditure of \$5000.00 in order to properly protect the patients. I assumed the responsibility of authorizing this expenditure and I trust the Board will support my action.

Attention is called to Dr. Garrett's letter of March 28th in which he advises that the work is progressing and requesting that an amount of not more than \$5000.00 be made available from the Contingent Fund for this purpose. Of course, the Board will expect to be furnished with proper vouchers and other evidences of the incurrence of the obligation.

From Dr. Garrett's statement, I considered the situation an emergency one involving hazard to the patients and I trust the Board can see its way clear to make this sum of money available to Spring Grove State Hospital.

Respectfully submitted,

/s/ Walter N. Kirkman.

Walter N. Kirkman.

WNK*MAA

The Board approved the action of Mr. Kirkman and Spring Grove State Hospital in proceeding with the work outlined in Mr. Kirkman's letter, the amount of \$5,000.00 necessary to take care of the cost to be transferred from the Emergency Reserve Fund to the account of Spring Grove State Hospital.

The following letter from Mr. Walter N. Kirkman, was read and considered -

STATE DEPARTMENT OF HEALTH

April 10, 1935.

Mr. J.O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

With the continuance of the economic depression, it is becoming increasingly difficult for patients sick of certain communicable diseases, or physicians, to buy therapeutic biologics. This applies particularly to diphtheria antitoxin which is the one specific for the treatment of diphtheria.

The Maryland State Health Department, unlike similar departments in most other states, has always insisted that patients or physicians should buy biologics for therapeutic purposes. We, of course, have not refused to supply vaccines or antitoxins to any physician or any individual at any time. To do so would create a definite hazard to life. However, we have always made very intensive efforts to secure payment for the material furnished. It is just possible that our insistence has not made diphtheria antitoxin as completely available as it should be.

We believe that \$2500.00 made available for the purchase and distribution of diphtheria antitoxin in therapeutic doses will establish a further safeguard and protection to the lives of the children inflicted with this disease. Since January 1st, 71 cases of diphtheria have occurred in this State. While both the incidence and death rate from this and other diseases have steadily declined from year to year, anything which can be done to accelerate this decline will, I am sure, meet the approval and support of the Board of Public Works.

While I am fully appreciative of the extreme difficulty at this time of securing additional funds, I am wondering if the Board of Public Works will find it possible to make available a sum not to exceed \$2500.00 for the balance of the year for the purpose of distributing, without cost to the physicians and people of the State, diphtheria antitoxin.

Governor Nice has very recently made available the Emergency Appropriation of \$10,000.00 for the purchase of vaccines for prophylactic purposes but very likely this amount will only be sufficient to continue our present program since our appropriation for the current year is completely exhausted and we have unpaid bills amounting to over \$700.00. Therefore, the above request for \$2500.00 is over and above the amount of \$10,000.00 which is now available. I might say that the appropriation for this purpose in the current budget is but \$5000.00 whereas our expenditures on this account last year were \$15,169.57.

I trust the Board will favorably consider this request, if funds are available.

Respectfully submitted,

/s/ Walter N. Kirkman,

Chief, Division

The Board authorized the transfer of \$2500.00 from the Emergency Reserve Fund to the account of the State Department of Health, with the understanding that this amount will only be used if necessary, any unexpended part to revert to the State Treasury.

The following letter from Mr. Walter N. Kirkman was read and considered -

STATE DEPARTMENT OF HEALTH

April 10, 1935.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:

Mr. Swepson Earle, the Conservation Commissioner, advises me that he has no appropriation or funds in his budget for the operation of the State Steamer DuPont. The boat is now being placed in commission and will be ready for use about May 1st. One of the steam cylinders is scored and this repair, together with other necessary expenses, will cost about \$1000.00.

In addition, the fuel oil used for generating steam is somewhat more expensive than coal, and I understand one more member in the crew is needed to operate the DuPont as compared with the McLane.

It is estimated that an additional sum of \$3000.00 will be necessary to place the boat in commission and to operate it during the balance of the fiscal year.

If funds are available in the Emergency Contingent Reserve Fund, the Conservation Commissioner requests that the Board of Public Works allot to his Department \$3000.00 for the commissioning and maintenance of the State Steamer DuPont.

Respectfully submitted,

WNK*MAA

.s.. Walter N. Kirkman.

Walter N. Kirkman.

The Board authorized the transfer of \$3000.00 from the Emergency Reserve Fund to the account of the Conservation Department for the purpose outlined in the foregoing letter, with the understanding that the money is to be spent only if necessary and any unexpended part of it is to be reverted to the State Treasury.

The following letter from Mr. Kirkman, and also letter addressed to him by Maryland State Normal School at Bowie, under date of April 8th, 1935, were read and considered -

STATE DEPARTMENT OF HEALTH

April 10, 1935.

Mr. J. O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker -

I hand you herewith a request from the Bowie Normal School for an allotment from the Contingent Fund of \$1077.00 for the balance of the current fiscal year.

If the money is available, I believe the request is justified. This institution is operated very economically and, as you will remember, they had a very severe cut in the budget for the present year.

Respectfully submitted,

/s/ Walter N. Kirkman.
Walter N. Kirkman.

WNK*MAA

MARYLAND NORMAL SCHOOL
BOWIE MD.

April 8, 1935.

Mr. Walter N. Kirkman, Director of Budgets,
State Health Department,
2411 N. Charles Street,
Baltimore, Maryland.

My dear Mr. Kirkman:

We are compelled to ask for financial assistance from the "cushion" fund in order to meet our obligations for the balance of this present school year. After having carefully checked the balances in our present year's budget, we have found that we need at least \$1,077 more than we have to continue running this year without cutting our teachers' salaries.

To show you exactly how much we need in each budget item I am listing them below with the amounts and reasons for the need:

<u>Item Numbers</u>	<u>Item</u>	<u>Amount needed</u>	<u>Reason</u>
24	Wages	\$ 350.00	This amount is absolutely necessary to complete payment for wages for Laundry Workers and Junior Clerk.
25	Special Payments	112.00	This is needed to pay for dental and medical service to students.
30	Printing	75.00	We need at least this much to pay for catalogs to be printed this year, since we have not had any printed for two years.
36	Motor Vehicle Supplies and Operation	300.00	This is absolutely necessary to complete payments for bills on hand and those that are legitimately anticipated.
38	Equipment - Repairs and Replacements	121.00	It is necessary to have the lawn mowers and engines repaired.
40	Structures - Repairs and Replacements	55.00	This amount is needed to pay for lumber and painting to improve structures.
44	Communication	64.00	This amount is needed to pay bills on hand and those that are legitimately anticipated for the balance of the school year

I thank you for your immediate attention to this urgent request.

Very truly yours,

/s/ Leonidas S. Jones.

Principal:

LSJ
jc

The Board authorized the transfer of \$1,077 from the Emergency Reserve Fund to the account of the Bowie State Normal School for the purposes outlined in the foregoing letter.

The following letter from Doctor J. H. Janney, County Health Officer for Anne Arundel County, was read and considered -

ANNE ARUNDEL HEALTH DEPARTMENT

ANNAPOLIS MARYLAND

April 6th, 1935.

Dear Mr. Gordy:-

I am wondering if it would be possible for this Health Department to have some of the steel cabinets from which the records of the Land Office have recently been removed. We should like to have at least one of the four-compartment units which stands against the North wall of the room. Since this is a State Department, the cabinet would be used for State purposes.

Very truly yours,

/s/ J. H. Janney, M.D.

County Health Officer.

The Board authorized the turning over to Doctor Janney for the use of the State Health work in Anne Arundel County the steel cabinet indicated in Doctor Janney's letter.

The following letter from Wm. Martien & Company, Inc., was read and considered -

WILLIAM MARTIEN & COMPANY, INC.

3200 Baltimore Trust Bldg.

Baltimore, Md.

April 9, 1935.

Mr. Joseph O'C. McCusker,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:

We have a proposition to lease the North-western Hay Scales, Myrtle & Fremont Aves., for period of two years beginning May 1, 1935 at monthly rental of \$20. taxes, if any, to be paid by the tenant; tenant to have the option of purchasing the property at \$2,500 cash at any time during the term of the lease.

The proposed tenants, Wm. F. Braun and Jack Mermelstein, propose to use the property as a coal yard, the principal use, however, being the weighing of coal arriving by truck from the mines.

Will you please let us hear from you at your convenience whether or not the Board of Public Works cares to accept this offer.

Yours very truly,

/s/ John A. Magee.
Secretary.

JAM/JC

The Board requested the Secretary to communicate with William Martien & Co. Inc., and advise them that it was the desire of the Board to sell the property outright rather than enter into any agreement for leasing the property with the right to the lessor to purchase the property at any time during the lease, but that if it were not possible to get a new offer from the prospective lessors to report back to the Board of Public Works for its further consideration of the matter.

The Governor took up with the Board the question of the disposition of two automobiles heretofore used by the Governor, one being a 1927 Pierce Limousine, and the other a 1931 Pierce Limousine, for which trader's allowances of \$84.00 and \$539.00, respectively, were offered by the Zell Motor Car Company in connection with the purchase of a new Packard Twelve Limousine for the use of the Governor.

The Board authorized the Governor to either turn in these two old automobiles and claim the allowances, to keep them for further use of the Governor, or to sell them to private parties if it is possible to obtain more from the sale of them to private parties than to turn them in on the purchase of the new automobile.

The following letter from Doctor Albert S. Cook, State Superintendent of Education was read and considered -

STATE DEPARTMENT OF EDUCATION.

April 8, 1935.

The Honorable Members of
The Board of Public Works of Maryland,
Annapolis, Maryland.
c/o Mr. J.O. McCusker, Secretary.

Gentlemen:-

The superintendents of many of the Equalization-Fund Counties are now working on their school budgets for the coming year, and most of these must be in the hands of the County Commissioners between April 1 and June 1. The superintendents are beginning to ask me whether or not the Board of Public Works will make from the cushion fund an allotment of \$87,516. for payment of the additional fifty per cent of the high school transportation in the Equalization-Fund Counties as "authorized, empowered and requested" by Section 6 of Senate Bill No. 220.

It is exceedingly important for the superintendents to have this information at the earliest possible date, and I hereby respectfully request that this matter be given final consideration at your earliest possible convenience.

Sincerely yours,

/s/ Albert S. Cook.
State Superintendent✓

P.S. - The following counties will share in this fund, if allowed, in the amounts indicated below:

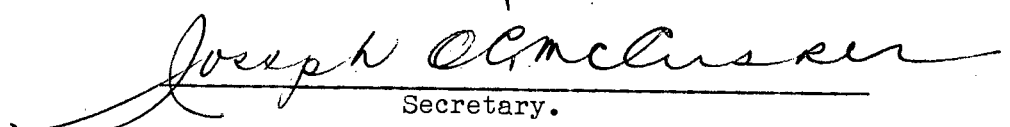
Anne Arundel	\$11,054	Queen Anne's	\$5,614
Calvert	4,570	St. Mary's	7,755
Caroline	5,840	Somerset	3,652
Carroll	9,235	Wicomico	5,868
Charles	7,667	Worcester	4,215
Dorchester	6,789		
Garrett	10,288		
Kent	4,969	Total	\$87,516

ASC:REH

The Secretary advised the Board of the receipt of letters from the Boards of Education of Dorchester, Garrett and Calvert Counties on the same subject, covered in Doctor Cook's letter.

The Board decided that inasmuch as the Equalization Fund about which Doctor Cook and the counties are writing is in the Budget for the fiscal year beginning October 1st, 1935 there was ample time for the Board to give this matter consideration at a later meeting.

There being no further business the meeting adjourned.


Secretary.